



## Minutes

### Administration Committee

Board Room, 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240

Wednesday, December 20, 2023 – 1:00 p.m.

**Present:** Sergeant Brice Nihiser, *Chair*; Sergeant Derek Malone, *Vice-Chair*; Retired Sergeant Michael Kasler; Lieutenant Christian Niemeyer; Trooper Cynthia Wilt

**Absent:** none

**Others Present:** Carl Roark, *Executive Director*; Michael Press, *General Counsel (via Zoom)*; Anthony Bradshaw, *Operations Manager*; Brian Fike, *Finance Director*; Holly Carr, *Executive Assistant*; Renee Young, *Benefits Specialist*; Charmaine Carter, *System Accountant*; Major (ret.) Darryl Anderson, *Trustee*

### Proceedings:

- At 1:01 p.m., Nihiser called the meeting to order, and the roll was called.
- **Motion: To approve the minutes of the October 18, 2023, meeting as presented, (motion by Nihiser; second by Wilt; motion carried unanimously.)**
- Roark stated there were no changes to HPRS policies that were required to be reported.
- Bradshaw reported on the Fiduciary Performance Audit and reviewed recommendations.
- Discussion ensued and staff fielded questions from the committee.
- Roark presented a recommended change to the Board Self Evaluation Policy.
- **Motion: To recommend the board approve the Board Self Evaluation Policy as presented by staff, (motion by Nihiser; second by Niemeyer; motion carried unanimously.)**
- At 1:28 p.m., Nihiser declared the meeting adjourned.
- The next committee meeting is scheduled for 1:00 p.m. on February 14, 2024, at 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240.

*Minutes submitted by Holly Carr, Executive Assistant*

### Signature on File

Approved by Brice Nihiser, *Chair*

**February 14, 2024**

Date

To review any referenced documents, please contact Holly Carr, [hcarr@ohprs.org](mailto:hcarr@ohprs.org).